SUSTAINABLE PROCUREMENT POLICY
OF
SIGNATUREGLOBAL (INDIA) LIMITED

(Formerly known as Signatureglobal (India) Private limited)

(Approved by the ESG Committee on 03.03.2024)

Sustainable Procurement Policy

Updated: 03rd March 2025

1. Vision

At Signatureglobal (India) Limited, we recognize that **sustainability starts with sourcing**. As a leading real estate company committed to decarbonization and sustainable community development, we strive to ensure that all procurement decisions—whether for materials, services, or partnerships—reflect our core values of responsibility, transparency, and environmental stewardship.

2. Objective

This policy outlines our commitment to embedding **environmental, social, and governance (ESG) principles** into procurement practices, mitigating supply chain risks, and promoting sustainable value creation in collaboration with our contractors, vendors, and suppliers.

3. Scope

This policy applies to all departments involved in procurement activities, including design, engineering, construction, facilities, corporate functions, and vendor management across all Signatureglobal (India) Limited projects and all its associated subsidiaries.

4. Policy Commitments

4.1 Environmentally Responsible Sourcing

Signatureglobal (India) Limited is committed to:

- Integrating **climate, water, biodiversity, and waste considerations into all procurement decisions**
- Prioritising products and materials that are:
    - **Recycled**, **recyclable**, or **biodegradable**
    - **Energy-efficient or water-saving**
    - **Non-toxic, low-VOC,** or **certified under GreenPro, Ecolabel, or Bureau of Energy Efficiency (BEE) ratings**
- Encouraging selection of **locally sourced materials** to **reduce transportation emissions**
- **Avoiding** excessive or **single-use packaging**, and **promoting reusable alternatives**

4.2 Supplier ESG Risk Management

We will:

- Conduct **ESG assessments** for suppliers at onboarding and during contract renewal through desktop review and, where needed, site audits
- Monitor and manage risks related to **human rights, corruption, environmental compliance**, and occupational safety
- Give preference to vendors with:
    - Valid certifications (e.g., **ISO 14001, SA8000, IFC EDGE**)
    - Published ESG or sustainability disclosures
    - Measurable climate action plans and GHG inventories

4.3 Contracting and Policy Integration

- Incorporate **ESG clauses and sustainability-related deliverables** in tender documents, RFQs, contracts, and SLAs
- Ensure all suppliers comply with the **Signatureglobal (India) Limited's Contractor/Supplier Code of Conduct**
- Clearly communicate **sector-specific sustainability expectations**, such as recycled content in steel, certified wood, or low-carbon concrete

4.4 Collaboration and Capacity Building

- Engage contractors and vendors on ESG alignment through:
    - Trainings and capacity-building workshops

- o Knowledge-sharing of **best practices** and innovations
  - o **Corrective Action Plans (CAPs)** where ESG performance gaps are identified
- Co-develop improvement roadmaps with strategic suppliers to align with **Signatureglobal (India) Limited's Net-Zero and circularity goals.**

4.5 Monitoring, Reporting and Continuous Improvement

- Measure and monitor procurement impact via metrics such as:
- % of green materials purchased
- % of suppliers ESG-screened
- % of vendors submitting GHG or sustainability data
- Report procurement performance to the **ESG Steering Committee (also known as ESG Committee)** quarterly
- Review and enhance this policy based on:
  - o Regulatory changes
  - o Materiality assessments
  - o Supplier performance trends
  - o GRESB and BRSR feedback loops

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5. Internal Awareness and Accountability

- All procurement personnel shall be trained in this policy and supported with:
- Green procurement checklists
- ESG evaluation templates
- Category-specific sustainability guides
- Department Heads are accountable for **ESG integration in supplier evaluation and procurement decisions**

"Sustainability is not an add-on — it's how we build better, together."